



Employee Award

The **Employee Award** recognizes an employee with a disability for outstanding commitment and contribution to their organization and/or workplace.

Eligible Nominees:

- ★ Are employees who work in Ottawa, and have a disability
- ★ Have been in their current job for at least six months if nominated for their achievements at their present workplace, OR
- ★ Can be nominated for efforts and contributions made at previous workplaces

Selection Factors:

The *Celebration of People* Selection Committee will consider the following factors in the evaluation of nominees:

- ★ Perseverance as an employee while facing obstacles and/or challenges
- ★ Demonstrated commitment to contributing to the organization/workplace
- ★ Contributions to the quality of the workplace and the work of their colleagues (for example, fostering team spirit)
- ★ Contributions to the organization's success

Nominee Information

First Name:		Last Name:	
Title (if applicable):			
Company Name or Organization name (if applicable):			
Address:			
City:	Province:	Postal Code:	
Telephone:		TTY:	
Email:			
Website:			

**If the nominee is not based in Ottawa,
explain how their activities benefit the citizens of Ottawa.**

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Nominator Information

First Name:	Last Name:
Title (if applicable):	
Company Name or Organization name (if applicable):	
Telephone:	TTY:
Email:	

1st Reference Information (a person supporting the nomination - required)

First Name:	Last Name:
Company Name or Organization name (if applicable):	
Email:	

2nd Reference Information (a person supporting the nomination - optional)

First Name:	Last Name:
Company Name or Organization name (if applicable):	
Email:	

Letters of reference strengthen nominations. You are encouraged to provide additional supporting documents or information including testimonial letters, publications, articles and/or photos.

Describe the nominee’s employment and explain why you believe the nominee is deserving of this award.

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The questions below have been developed to guide you in the presentation of information on your nominee. Please answer those questions which you feel apply.

- ★ How has the nominee demonstrated commitment to contributing to their workplace beyond their job description?

- ★ Describe the contributions that the employee has made to workplace quality and to the work of their colleagues?

★ How has the nominee contributed to the organization's success?

★ In what ways has the nominee shown perseverance as an employee while facing obstacles and/or challenges?

How did you hear about Celebration of People?

- ★ Postcard
- ★ Email
- ★ Ottawa Citizen ad
- ★ Social media
- ★ Steering Committee Member
- ★ Past involvement
- ★ Other? (please describe below)

Mailing Address:

Celebration of People Nomination Committee
(c/o Citizen Advocacy)
312 Parkdale Avenue,
Ottawa, ON
K1Y 4X5

Additional information:

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