



## Employer Award

The **Employer Award** recognizes an employer who demonstrates best practices (“what works”) in promoting accessibility and inclusion in the workplace.

### Eligible Nominees:

- ★ Are Ottawa-based employers (Individuals or Organizations)
- ★ if self-nominating, include third party validations (supporting documents) of practices and policies promoting accessibility and inclusion

### Selection Factors:

The *Celebration of People* Selection Committee will consider the following factors in the evaluation of nominees:

- ★ Demonstrated best practices and Human Resources (HR) policies and processes in one or more of the areas of: recruiting, interviewing, hiring and accommodating people with disabilities
- ★ Validations from employees, customers or other third parties and/or provision of relevant examples from HR plans and policies
- ★ Initiatives which demonstrate accommodation based on the needs of employees with disabilities
- ★ Efforts to support success of employees with disabilities
- ★ The degree to which the employer promotes the benefits of inclusion to their employees and/or to others in the community
- ★ The Selection Committee may select two recipients in this category to recognize an individual and an organization

Please fill in Nominee Information for either ‘Individuals’ **OR** ‘Company/Organization/Team’, then proceed to the next section.

### Nominee Information - Individuals

First Name:		Last Name:	
Title (if applicable):			
Company Name or Organization name (if applicable):			
Address:			
City:	Province:	Postal Code:	
Telephone:		TTY:	
Email:			
Website:			

**Nominee Information - Company/Organization/Team**

Company/Organization/Team Name:		
Contact's First Name:	Contact's Last Name:	
Address:		
City:	Province:	Postal Code:
Telephone:	TTY:	
Email:		
Website:		

**If the nominee is not based in Ottawa,  
explain how their activities benefit the citizens of Ottawa.**

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**Nominator Information**

First Name:	Last Name:
Title (if applicable):	
Company Name or Organization name (if applicable):	
Telephone:	TTY:
Email:	

**1st Reference Information (a person supporting the nomination - required)**

First Name:	Last Name:
Company Name or Organization name (if applicable):	
Email:	

**2nd Reference Information (a person supporting the nomination - optional)**

First Name:	Last Name:
Company Name or Organization name (if applicable):	
Email:	

**Letters of reference strengthen nominations. You are strongly encouraged to provide additional supporting documents or information including testimonial letters, publications, articles and/or photos.**

**Describe the activities of the nominee and explain why you believe this employee qualifies for this award**

**The questions below have been developed to guide you in the presentation of information on your nominee. Please answer those questions which apply.**

- ★ How has this nominee demonstrated best practices in promoting accessibility and inclusion in the workplace?

- ★ List some examples of the nominee's initiatives which demonstrate accommodation based on the needs of employees with disabilities.

★ How has the nominee supported the success of employees with disabilities?

★ How has the nominee promoted the benefits of inclusion to their employees and/or to others in the community?

## How did you hear about Celebration of People?

- ★ Postcard
- ★ Email
- ★ Ottawa Citizen ad
- ★ Social media
- ★ Steering Committee Member
- ★ Past involvement
- ★ Other?  (please describe below)

### Submission Date:

### Mailing Address:

*Celebration of People* Nomination  
Committee (c/o Citizen Advocacy)  
312 Parkdale Avenue,  
Ottawa, ON  
K1Y 4X5

### Additional Information:

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